



Leiden, 29 September 2020

To the parent(s) / caregiver(s) and students of the Leonardo Da Vinci comprehensive school

Dear parent(s) / caregiver(s), dear student,

It has been a month since the reopening of the school. Students and colleagues are doing their utmost to have everything run smoothly despite the whole corona-situation. We can assure you this requires a huge effort.

Unfortunately, there have been some corona infections within our school. GGD Hollands Midden (the national health service) has indicated there was no increased risk at our school so we weren't forced to take additional measures. We are happy that we can and are allowed to receive all our students, however absence due to illness by students as well as teachers (who have corona symptoms and/or are pending a coronatest) have us face new challenges every day.

At the moment, we don't think continuing our school trip to Duinrell is appropriate, that's why we have decided to postpone it. This Thursday, lessons will resume according to the timetable.

The current situation raises a lot of questions that we cannot always answer. We notice that the class teachers and coaches are busy answering these questions. At the same time, we need to focus on organizing our education.

To answer as many questions as possible, we'll share the answers to the most frequently asked questions we receive.

You will also receive our flow chart "Am I allowed to go to school?" Students as well as teachers can find out in an orderly manner if he or she is allowed to go to school.

If you still have questions, we kindly request you not to call school but send an email to the coronamailboxes of the different locations.

Da Vinci College Lammenschans: [coronalammenschans@davinci-leiden.nl](mailto:coronalammenschans@davinci-leiden.nl)

Da Vinci College Kagerstraat: [coronakager@davinci-leiden.nl](mailto:coronakager@davinci-leiden.nl)

Leonardo College: [coronaleonardo@davinci-leiden.nl](mailto:coronaleonardo@davinci-leiden.nl)

ISK / Da Vinci City College: [coronaisk@davinci-leiden.nl](mailto:coronaisk@davinci-leiden.nl)

Thanking you in advance for your patience and understanding,

Kind regards,

The board of the Leonardo Da Vinci comprehensive school

FAQ:

*What to do if my child has corona-related symptoms (nose cold, fever, sore throat, etc)?*

You call school (071-7517555) to tell that your child has corona-related symptoms. School also wants to know if your child is able to follow online education. This way we know that your son / daughter will stay at home but is capable of doing his / her homework. You have to call school each your child stays at home.

*When is my child allowed to return to school?* A student can come back to school if he / she has been free of symptoms for 24 hours or, in case the student has undergone a coronatest, the outcome of this test is negative. A student who cannot come to school makes homework arrangements with his / her class teacher and they discuss the possibility of following online lessons.

*What to do when my child is / will be tested?* You report the receptionist that your child has been tested. Awaiting the outcome of the test, your child stays at home. As soon as the outcome of the test is negative, your child can go back to school.

*What to do when my child is being really ill?* You call your child in sick. This way, we know that your son or daughter stays at home and is not capable of doing his or her homework.

*Whatever does school management base itself on when taking measures?* RIVM guidelines and the VO-council protocol are leading when taking measures. This also applies when sending home students with corona-related symptoms. If contamination has been detected, school consults the GGD. School follows the advice of the GGD.

*When does school send home a student?* If a student shows corona-related symptoms (sneezing, sniffing, coughing) we send the student home. The parents are called and then we send the student home.

*My child has to stay at home but isn't ill and is able to follow lessons online. Is that possible?* Your child and his / her class teacher discuss how to work at home most effectively. A number of teachers already use Teams. At the moment we are investigating if it is desirable and possible to expand this facility.

When using Teams, it is important to make some appointments. An extensive behavioral protocol regarding online education is in the making, but sometimes teachers already use Teams so there are some important agreements we have made which we would like you to stick to:

- The Leonardo Da Vinci comprehensive school protocol regarding photo- and film recordings states that it is not allowed to make sound- and video recordings at school and during classes, so this is also not allowed with online classes.
- Parents or caregivers are not supposed to watch classes. This means that if your child is at home and follows lessons that are taught at school, through Teams, you are not supposed to watch.

- Following online education is only meant for students who are at home because of the COVID-19 measures.

*How can I contact the GGD?* You can call the national phone number of the GGD:  
0800-1351

*How does communication take place if someone at school turns out to be infected?* School is not always automatically informed by the GGD because of a huge work overload. The responsibility lies with the parents of the student that is infected. The parents contact the school (team leader) about the GGD-advice. If necessary, school informs the parents of the other students. Parent(s) / caregiver(s) are informed about the infection and any measures advised by the GGD.

**Of course all advises regarding monitoring your own health plus all hygiene regulations remain in effect.**